

**TOWNSHIP OF BRANCHBURG
TOWNSHIP COMMITTEE**

**REORGANIZATION MEETING
JANUARY 3, 2019
7:00 PM**

- 1. CALL TO ORDER**
- 2. SUNSHINE STATEMENT - FLAG SALUTE**
- 3. CLOSING REMARKS FROM MAYOR SCHWORN**
- 4. OATH OF OFFICE: TOWNSHIP COMMITTEE MEMBER
ANNA COLUMBUS
3 YEAR TERM TO EXPIRE DECEMBER 31, 2021**

**OATH OF OFFICE: TOWNSHIP COMMITTEE MEMBER
BRENDON BEATRICE
3 YEAR TERM TO EXPIRE DECEMBER 31, 2021**
- 5. NOMINATION OF MAYOR:
ANNA COLUMBUS
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019**

OATH OF OFFICE: MAYOR COLUMBUS
- 6. NOMINATION OF DEPUTY MAYOR:
ROBERT PETRELLI
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019**

OATH OF OFFICE: DEPUTY MAYOR PETRELLI
- 7. REMARKS BY MAYOR COLUMBUS**

PRESENTATION TO OUTGOING MAYOR SCHWORN
- 8. RESOLUTIONS: MOTION TO APPROVE 2019-01 THROUGH 2019-31**

2019-01 CONSENT AGENDA

2019-02 2019 MEETING SCHEDULE

2019-03 RULES OF ORDER

2019-04 OFFICIAL NEWSPAPERS

2019-05 FIXED SUM FOR COPIES OF "SUNSHINE NOTICES"

**TOWNSHIP OF BRANCBURG
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- 2019-06 2019 TEMPORARY BUDGET
- 2019-07 OFFICIAL FINANCIAL DEPOSITORIES
- 2019-08 FIXING INTEREST RATES ON DELINQUENT TAXES
- 2019-09 PENALTY FOR DELINQUENCY CHARGES &
ASSESSMENTS/SANITARY SEWER SERVICE CHARGES
- 2019-10 AUTHORIZATION TO HOLD ANNUAL TAX SALE
- 2019-11 CHARGE FOR DUPLICATE TAX SALE CERTIFICATE
- 2019-12 CHARGE FOR REDEMPTION CALCULATIONS
- 2019-13 CAFETERIA PLAN DOCUMENT
- 2019-14 RETURN CHECK FEE
- 2019-15 SOMERSET COUNTY JIF COMMISSIONER/ALTERNATE
COMMISSIONER
- 2019-16 AUTHORIZATION FOR TOWNSHIP ENGINEER TO SIGN
APPLICATIONS FOR IMPROVEMENTS BY DEVELOPERS TO
THE NJDOT AND NJDEP
- 2019-17 APPOINTMENT OF AFFORDABLE HOUSING CONSULTANT:
CLARKE CATON HINTZ, PC
- 2019-18 APPOINTMENT OF TOWNSHIP/BOARD OF HEALTH
ATTORNEY: WILLIAM J. WILLARD OF THE FIRM
DIFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER &
FLAUM
- 2019-19 APPOINTMENT OF TAX APPEAL COUNSEL:
DIFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER &
FLAUM
- 2019-20 APPOINTMENT OF LABOR COUNSEL:
DIFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER &
FLAUM

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- 2019-21 APPOINTMENT OF MUNICIPAL PROSECUTOR:
CHRISTOPHER BATEMAN
- 2019-22 APPOINTMENT OF BOND COUNSEL:
McMANIMON, SCOTLAND & BAUMANN
- 2019-23 APPOINTMENT OF TOWNSHIP AUDITOR:
SUPLEE, CLOONEY & COMPANY
- 2019-24 APPOINTMENT OF REAL ESTATE APPRAISALS (FOR TAX
APPEALS): STERLING DISANTO & ASSOCIATES
- 2019-25 APPOINTMENT OF ALTERNATE TAX APPEAL ATTORNEY:
SAVO, SCHALK, GILLESPIE, O’GRODNICK & FISHER
- 2019-26 APPOINTMENT OF IN REM FORECLOSURE ATTORNEY:
GOLDENBERG, MACKLER, SAYEGH, MINTS, PFEFFER,
BONCHI & GILL
- 2019-27 APPOINTMENT OF RISK MANAGER/BROKER OF RECORD:
LAFONTAINE & BUDD, INC.
- 2019-28 APPOINTMENT OF TOWNSHIP PLANNER:
CLARKE, CATON, HINTZ, PC
- 2019-29 APPOINTMENT OF PUBLIC DEFENDER:
SCOTT C. MITZNER
- 2019-30 AUTHORIZATION TO SIGN ASSESSOR’S SPECIAL PETITIONS:
REPRESENTATIVE FROM DIFRANCESCO, BATEMAN,
KUNZMAN, DAVIS, LEHRER & FLAUM
- 2019-31 AUTHORIZATION FOR MAYOR AND TOWNSHIP CLERK TO
SIGN DEVELOPER’S AGREEMENTS, ETC.

**9. MOTION TO CONFIRM TOWNSHIP COMMITTEE APPOINTMENTS
“A” THROUGH “U”**

- (A) **AFFORDABLE HOUSING LIAISON:** GREGORY BONIN
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019

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- (B) **TAX SEARCH OFFICER:** DIANE SCHUBACH
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- (C) **ASSESSMENT SEARCH OFFICER AND SUBDIVISION SEARCH OFFICER, AFFIRMATIVE ACTION CONSTRUCTION COMPLIANCE OFFICER:** DOUGLAS BALL
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- (D) **MUNICIPAL LAND SURVEYOR:** RICHARD SRAMEK
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- (E) **AFFIRMATIVE ACTION PROCUREMENT AND SERVICE COMPLIANCE OFFICER/ PUBLIC AGENCY COMPLIANCE OFFICER:** GREGORY BONIN
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- (F) **ADA COORDINATOR:** GREGORY BONIN
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- (G) **SOMERSET COUNTY COMMUNITY DEVELOPMENT COMMITTEE MEMBER:** GREGORY BONIN
ALTERNATE: ANNA COLUMBUS
1 YEAR TERMS TO EXPIRE DECEMBER 31, 2019
- (H) **RECYCLING COORDINATOR:** DOREEN DANNER
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- (I) **SOMERSET COUNTY CULTURAL AND HERITAGE ADVISORY COMMITTEE MEMBER:** RAY SANDERSON
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- (J) **SOMERSET COUNTY SOLID WASTE ADVISORY COMMITTEE:**
RON CHEESMAN
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- (K) **SOMERSET COUNTY MUNICIPAL WASTEWATER MANAGEMENT PLANNING COMMITTEE:**
MAYOR, DOUGLAS BALL, PLANNING BOARD CHAIR
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019

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- (L) **CLEAN COMMUNITIES COORDINATOR:**
THOMAS MANTZ
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019

- (M) **SUPPLEMENTAL FIRE SERVICES COORDINATOR:**
JOSEPH OLIVO
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019

- (N) **BOARD OF HEALTH:**
ROBERT PETRELLI
3 YEAR TERM TO EXPIRE DECEMBER 31, 2021

- (O) **COMMUNICATIONS COMMITTEE:**
JEREMY COOLEY, BERNIE ROSARIO, SARAH YOUNG
3 YEAR TERMS TO EXPIRE DECEMBER 31, 2021

MEGHAN BOUZIOTIS
UNEXPIRED TERM TO EXPIRE DECEMBER 31, 2020

- (P) **HISTORIC PRESERVATION COMMISSION:**
GEORGE HUNTER (CLASS C)
4 YEAR TERM TO EXPIRE DECEMBER 31, 2022

MICHAEL CUTTITTA (CLASS A)
4 YEAR TERM TO EXPIRE DECEMBER 31, 2022

ALTERNATE NO. 1: SUZANNE DANIELS
2 YEAR TERM TO EXPIRE DECEMBER 31, 2020

- (Q) **PARKS & RECREATION COMMITTEE/YOUTH SERVICES
COMMITTEE:**
MATTHEW McFARLAND, ART QUADE, JR.
3 YEAR TERMS TO EXPIRE DECEMBER 31, 2021

ALTERNATE NO. 1: TONY CASSILLO
2 YEAR TERM TO EXPIRE DECEMBER 31, 2020

- (R) **PLANNING BOARD CLASS III - GOVERNING BODY
MEMBER:**
BRENDON BEATRICE
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019

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- (S) **WILDLIFE MANAGEMENT:**
GREG GONZALEZ, RAY SZPOND
3 YEAR TERMS TO EXPIRE DECEMBER 31, 2021
- (T) **OPEN SPACE ADVISORY COMMITTEE:**
MAYOR/MAYOR'S DESIGNEE, MIKE MERCHANT, LEN WEINMAN
1 YEAR TERMS TO EXPIRE DECEMBER 31, 2019
- GREGORY BONIN, DIANE SCHUBACH, DOUGLAS BALL, GLENN BURRELL - TERMS CONCURRENT WITH EMPLOYMENT
- DOUGLAS POLLOCK, MEMBER/ ENVIRONMENTAL COMMISSION
TERM TO EXPIRE DECEMBER 31, 2019
- TODD HAY, CHAIRMAN/PLANNING BOARD
TERM TO EXPIRE DECEMBER 31, 2022
- (U) **FIRE OFFICIAL:** JOSEPH OLIVO
2 YEAR TERM TO EXPIRE DECEMBER 31, 2020

10. MOTION TO CONFIRM MAYORAL APPOINTMENTS "A" THROUGH "E"

- (A) **BOARD OF ADJUSTMENT:**
MICHAEL PAPPAS, SEAN ANDERSEN
4 YEAR TERMS TO EXPIRE DECEMBER 31, 2022
- ALTERNATE #1 – LOU BELLAFRONTA
2 YEAR TERM TO EXPIRE DECEMBER 31, 2020
- ALTERNATE #2 – THOMAS CANTILLON
UNEXPIRED 2 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- ALTERNATE #3 – SEAN SULLIVAN
2 YEAR TERM TO EXPIRE DECEMBER 31, 2020
- ALTERNATE #4 – SHERWIN ULEP
UNEXPIRED 2 YEAR TERM TO EXPIRE DECEMBER 31, 2019

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- (B) **ENVIRONMENTAL COMMISSION MEMBERS:**
MICHAEL MERCHANT, STEVEN OLIVETTI, DOUGLAS POLLOCK
3 YEAR TERMS TO EXPIRE DECEMBER 31, 2021
- ERIK PETERSON
UNEXPIRED 3 YEAR TERM TO EXPIRE DECEMBER 31, 2020
- (C) **PLANNING BOARD MEMBERS:**
CLASS 1: MAYOR OR MAYOR'S DESIGNEE:
ANNA COLUMBUS
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- CLASS IV: TODD HAY, LAUREL TRUPPI, MARIA DONEGAN
4 YEAR TERMS TO EXPIRE DECEMBER 31, 2022
- CLASS IV: FRANK DEVLIN
UNEXPIRED 4 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- CLASS II: SHERWIN ULEP
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019
- (D) **EMERGENCY MANAGEMENT:**
EMERGENCY MANAGEMENT COORDINATOR: JAMES KENNEDY
3 YEAR TERM TO EXPIRE DECEMBER 31, 2021
DEPUTY COORDINATOR: NICHOLAS MAGOS, JR.
ASSISTANT DEPUTY COORDINATOR: KEVIN CONFORTI
ASSISTANT DEPUTY COORDINATOR: JEREMY WENIGER
1 YEAR TERMS TO EXPIRE DECEMBER 31, 2019
- OTHER MEMBERS: MAYOR, MEMBER OF GOVERNING BODY,
TOWNSHIP ADMINISTRATOR, TOWNSHIP CLERK, DPW
SUPERVISOR, TOWNSHIP ATTORNEY, HEALTH OFFICER,
CAPTAIN OF RESCUE SQUAD, INDUSTRY REPS, MEDIA REPS
1 YEAR TERMS TO EXPIRE DECEMBER 31, 2019

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**(E) TOWNSHIP COMMITTEE ASSIGNMENTS:
1 YEAR TERMS TO EXPIRE DECEMBER 31, 2019**

ANNA COLUMBUS MAYOR	Board of Health Planning Board, Class I Board of Adjustment Parks & Recreation Committee, Alternate Historical Preservation Commission, Alternate
ROBERT PETRELLI DEPUTY MAYOR	Board of Health Communications Committee Open Space Advisory Council Board of Education Police Commissioner, Alternate
THOMAS YOUNG	Board of Health Police Commissioner Emergency Services/Emergency Management Council, Alternate Board of Education, Alternate
JAMES SCHWORN	Board of Health Environmental Commission Wildlife Management Emergency Services/Emergency Management Council Historic Preservation Commission, Alternate
BRENDON BEATRICE	Board of Health Planning Board, Class III Parks & Recreation Committee Historical Preservation Commission Board of Adjustment, Alternate

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11. BOARD OF HEALTH

- (A) **NOMINATION OF CHAIRPERSON:**
ANNA COLUMBUS
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019

- (B) **NOMINATION OF DEPUTY CHAIRPERSON:**
ROBERT PETRELLI
1 YEAR TERM TO EXPIRE DECEMBER 31, 2019

- (C) **RESOLUTIONS:**
MOTION TO APPROVE BH-2019-01 THROUGH BH-2019-03
 - BH-2019-01 CONSENT AGENDA

 - BH-2019-02 MEETING SCHEDULE

 - BH-2019-03 OFFICIAL NEWSPAPERS

12. ALL APPOINTEES PRESENT SWORN INTO OFFICE

13. MEETING OPEN TO PUBLIC

14. MEETING OPEN TO TOWNSHIP COMMITTEE

15. ADJOURNMENT